

## PREPARING TO VACATE

Moving can be a very busy and stressful time. To assist you we have prepared the attached check list and make the following recommendations.

## RECOMMENDATIONS

**Book a professional Bond cleaner** – Doing the bond clean yourself can seem like the cheaper option however it can often end up costing you far more than having a professional come in and do it for you. Many tenants do not factor in enough time to conduct a thorough clean and end up paying rent for 2 properties for a week or more!

We are delighted to be able to recommend “**Sunshine Coast Bond Cleaning Services**” who conduct a very thorough, professional clean at a very reasonable rate offered to tenants at The Broadwater Apartments & includes the carpet cleaning & pet spray if applicable.

If you would like to book their services I would suggest booking early to ensure your clean can be conducted on your preferred day.

**Contact Aaron - Mobile 0437 200 713 or Email:**

[bondcleaning@outlook.com](mailto:bondcleaning@outlook.com) [www.sunshinecoastbondcleaning.com.au](http://www.sunshinecoastbondcleaning.com.au)

**Professional Carpet Clean** - If you do decide to clean the unit yourself you are still required to have the carpets professionally cleaned. We recommend **Rugs N Rats – Mobile 1300 304 284**

**Pet Spray (If Applicable)** - If you have had an approved pet residing in your unit you must have a professional **Pet Spray** conducted per the terms of the pet agreement you will have signed. We recommend **Rugs ‘n Rats – Phone Greg on 1300 304 284.**

**Curtain Cleaning** –**DO NOT** attempt to clean these yourself or take them to a dry cleaners. The curtains must be professionally cleaned, to avoid damage.

We recommend Presto’s Dry Cleaning. Phone Rob - 5479 3743. They will pick up & drop off free of charge however you are responsible for taking down & re-hanging the curtains.

Cleaning can take up to a week from pick up to drop off so ensure you allow time for this to be done before handing the keys back.

**Repairs to walls (from picture hooks etc)** – Any patches & touch up paint to walls must be professionally done by our onsite maintenance (**DO NOT ATTEMPT YOURSELF**)

Contact our office and we will arrange onsite maintenance to provide a quote once you have removed all of your possessions from the unit (just in case any little mishaps occur whilst you are moving).

**Car Space and Storage Cage** – It is important to check that your car space is cleaned of any oil stains & that your storage cage is emptied and clean.

Bond cleaners do not include cleaning these area's as standard. Should you want the bond cleaner to clean these area's you will need to advise them and obtain a quote. Alternatively, onsite maintenance could also quote on this.

**EXIT Report & key return** – Please contact the office in advance to make an appointment to carry out the Exit condition report (F14a) & return all keys & remotes.

A final Water meter reading will be taken once all cleaning has been finalized & an invoice generated. This should be paid directly into the Trust account before finalizing the bond refund.

A final Electricity meter reading will also be taken. This reading is emailed to Meter 2 Cash & they will forward your final account to your forwarding address and/or email address.

**PLEASE NOTE** once you have returned your keys, remotes and the exit condition report to the office you have given vacant possession. This means that any further cleaning or work to be carried out will be handled by our office at your expense to prepare the property for incoming tenants. If you have any queries or concerns do not hesitate to contact the office during business hours.

Kind regards,  
Salt Apartments  
Oceanside Management Pty Ltd